



Department of Taxation

Go Paperless and File Electronically!

Most Ohio income tax returns are filed electronically. Therefore, this facility will no longer carry the Ohio individual and school district income tax instructions or any Ohio tax forms. The electronic options available for filing a 2021 income tax return are:

Online Services/Ohio I-File

File your Ohio individual and/or school district income tax returns using the Department's website.



I-File allows individuals to electronically file their Ohio returns and pay their liability for **free**. I-File provides detailed, step-by-step instructions and performs calculations for you to reduce errors and ensure greater accuracy. You will be given a confirmation number and a copy of your return. When using I-File, you do not need to submit any paper documentation unless requested by the Department. For more information, see the "Income – Online Services" topic at tax.ohio.gov/FAQ.

IRS e-file

File your returns using approved tax preparation software.



IRS e-file allows you to file your return electronically with the IRS and Ohio using approved, commercially available software. Alternatively, you can have your return prepared and transmitted by an authorized tax professional. Some programs allow you to include supporting documentation as PDF attachments. For more information, see www.irs.gov/filing/e-file-options. You may be charged for using this option. Certain individuals may qualify for a free federal e-filing program.

Electronic Payments and Refunds

Pay by Electronic Check or Credit Card

You can use an electronic check to pay your Ohio and/or school district income tax using the Department's Online Services or Guest Payment Service, both available at tax.ohio.gov/Pay. This payment method withdraws funds directly from your checking or savings account and there is **no fee** for using this payment method. You can also pay your quarterly 2021/2022 Ohio individual and/or school district estimated income tax with this method.

For a debit or credit card payment, you can visit tax.ohio.gov/Pay or www.acipayonline.com. ACI Payments, Inc. charges a convenience fee equal to 2.5% of your payment or \$1, whichever is greater. The payment will appear on your credit card statement as two separate entries – one for the payment and another for the service fee.

Direct Deposit Your Refund

When filing electronically, you have the option to direct deposit your entire refund into one of the following: a checking account, a savings account, an Individual Retirement Account or Annuity (IRA) or an Ohio 529 (CollegeAdvantage) savings plan account. See tax.ohio.gov for additional direct deposit information.

Forms and/or Instructions

Options to obtain forms and/or instructions from the Ohio Department of Taxation:

- Visit our website at tax.ohio.gov/Forms; OR
- Call the 24-hour form request line at 1-800-282-1782; OR
- Write us at:
Ohio Department of Taxation
PO Box 2476
Columbus, Ohio 43216-2476